



CITY OF ATLANTA

Job Announcement

FINANCIAL INFORMATION SYSTEMS ANALYST, PRINCIPAL

STARTING SALARY: \$52,877

SALARY GRADE: 27

Applications accepted from: May 30, 2006 until Vacancy Is Filled

Minimum Job Requirements*

Must have a Bachelor's degree, Master's degree preferred, from an accredited institution in Accounting, Business Administration, Computer Information Systems, or a closely related field; and four (4) to six years (6) years of professional experiences in information management positions. Two years supervisory experience required. Must have knowledge of financial management, budgeting and local government fund accounting. Proficiency in the use of word processing and spreadsheet software, experience with database, mainframe applications and Peoplesoft. Any equivalent combination of education and experience will be considered.

Duties of the Position

Assists and maintains the financial information systems for the Department of Finance. Duties include contributing to the establishment of guidelines and programs for effective information technology management; assists in the preparation of operating budgets, monitors monthly reports, tracks actual expenditures against budget; contributes to the establish of policy for planning, development, and design of information needs.

To Apply For This Position

Applications will be accepted weekdays during the hours 8:30 a.m. - 4:30 p.m., Monday through Friday

Apply at: Department of Human Resources, 68 Mitchell Street S.W., Suite 2120 Atlanta, GA 30303

Phone: (404) 330-6369

www.atlantaga.gov

FAX: (404) 658-6157

Affirmative Action/Equal Opportunity Employer

The City of Atlanta is an Equal Opportunity Employer and does not discriminate on the basis of Race, Sex, Age, National Origin, Religion, Sexual Orientation or Physical/Mental Disability (Except where physical requirements constitute a bona fide occupational qualification.)

THE HIRING AUTHORITY WILL CONTACT ONLY THOSE APPLICANTS WHO'S QUALIFICATIONS THEY DEEM MOST COMMENSURATE WITH THE POSITION. LETTERS WILL NOT BE MAILED TO INDIVIDUAL JOB APPLICANTS.

***The examination for this position will consist of an evaluation of applicant training and experience. Offer of employment is contingent upon the successful completion of a background check, verification of qualifications, drug screen and physical examination.**

05/30/2006

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